



Zamora Elementary Site Council

School Site Council (SSC) Agenda/Minutes November

Meeting Date: 11/27/2023	Meeting Location: Zamora Library
Starting Time: 3:18pm	Ending Time: 4:23pm

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order (1 minute)	None	Erin Horn	Meeting
2. Roll Call (1 minute)	None	Rebecca Long	Janet Mathiesen, Laura Ziegler, Sarah Mills, Veronica Tafoya, Brittney Wright, Erin Horn, Amanda Walsh, Vanessa Martinez, Rebecca Long
3. Additions/Changes to Agenda (1 min.)		Erin Horn	No changes or additions to the agenda. Agenda remains unchanged. Administrator read over the agenda for SSC as well as provided paper and digital copies for members.
4. Reading and Approval of Minutes (5 min.)		Rebecca Long	J. Mathesien made a motion to approve the minutes, L. Ziegler seconded the minutes. Minutes approved, no abstentions, minutes approved unanimously.
5. Reports of Officers/Committees (10 min.)		Erin Horn	J. Mathesien and A. Walsh attending the first LCAP meeting at the district office on 11/27 at 5:30pm. Minutes/notes will be discussed at next Site Council meeting.
6. Public Comment (5 min.)	*Not Applicable	Erin Horn	*Review 2022-2023 SIPSA for 20,000 dollars of unallocated money. Where did it go? Administrator will look at previous SIPSAs to determine what/where the money ended up going to?

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***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (0 min.)		Principal	No unfinished business.
8. New Business (45 min.) <ul style="list-style-type: none"> ● Review and approve Family Engagement Policy ● Review and approve School Parent Compact ● Review and Approve SPSA amendment ● Monitor and Review school plan implementation (using spsa monitoring tool) 	Approve Family Engagement Policy Approve compact	Principal	<p>*Administrator read over the Title 1 School Level Parental Involvement Policy for Zamora Elementary School. Administrator made edits to the document and will add those edits before submitting to document tracking services and provide Site Council with a new copy of the Parent Involvement Policy. Vanessa Martinez made 1st motion to approve the Title 1 School Level Parent Involvement, with changes. Sarah Mills 2nd the motion.</p> <p>*Administrator reviewed the Parent/Student Compact 1st Motion: Laura Ziegler 2nd Motion: Rebecca Long with changes. Passed unanimously.</p> <p>Administrator showed the current SPSA monitoring tool. Discussed next steps for January meeting.</p>
9. Adjournment (1 min.)		Erin Horn	4:23pm meeting adjourned

Prepared By: Amanda Walsh

Date: 11/13/23

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